

# Education: Planning for Adjudicated Youth

Rhode Island Department of Children, Youth, and Families  
Division of Juvenile Correctional Services: Training School and Detention Center

**Policy: 1200.1717**

*Effective Date: June 14, 2004 Version: 1*

The Education Program ensures that all adjudicated students receive comprehensive education plans and services. The Individual Treatment Plan (ITP) incorporates educational goals and objectives based on initial assessments, including services required by the Individual Education Plan (IEP) or Section 504. During subsequent bi-monthly reviews, the goals and objectives may be revised, based on student progress. A transitional planning meeting is held at least ninety (90) and not less than sixty (60) days prior to the resident's anticipated end of sentence.

## Related Procedures...

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### Procedure from Policy 1200.1717: Education: Planning for Adjudicated Youth

- A. Initial assessment information collected in Detention provides the basis for each student's academic profile. This information assists teachers in the planning and review process.
- B. Program staff requests educational records from the school last attended by the student after the fifteenth (15<sup>th</sup>) day of confinement.
- C. Program staff initiates and completes the "Education/Vocational History" Form (SMO7BF77). The form captures important information that will be used for:
  - 1. Development of an Individual Treatment Plan (ITP) which will include a plan for educational services;
  - 2. The Bi-Monthly review of the ITP; and
  - 3. Transitional Planning.
- D. The Clinical Coordinator assembles a multidisciplinary treatment team to begin the development of the resident's Individualized Treatment Plan (ITP). Subsequently, Bi-Monthly Reviews (BMR) are scheduled. When appropriate, the resident, parent(s) or legal guardian(s) participate in this process. The planning includes program and/or subject assignment based on the results of the student's assessment, screening and evaluation.
- E. During the ITP meeting, a designated representative from the Education Program completes the "Educational and Vocational Training Goals and Objectives" form. This information is entered into RICHIST within seven (7) working days of the ITP meeting and a hardcopy is maintained in the student's education file.
- F. The "Educational and Vocational Goals and Objectives" form indicates progress under two (2) Main Goals:
  - 1. The Student will make measurable progress toward receiving a High School Diploma by earning High School Credits in the RITS Education Program by:
    - a. Attending the RITS Education Program daily (220 days per year/ 5 quarters). Evidence of compliance: Attendance Records with a continuous target date for achievement.
    - b. Making measurable progress in Math, Reading, Written Expression, Science, Social Studies, and Computer Literacy. Measurable progress will be consistent with levels of ability. Evidence of compliance: Passing grades on report cards and portfolio content.
    - c. Earning school behavior points. Evidence of compliance: Weekly Points Sheets.
    - d. Completing Book Report Assignments. Evidence of compliance: Written Book Reports.
  - 2. Student will leave the RITS with an appropriate transitional plan in place by:
    - a. Student's and guardian's participation in transition planning Evidence of compliance: signature sheet documenting attendance at the Bi-Monthly Reviews.
    - b. Student identifying adult(s) who will assist him/her with transition in the community (e.g., Project Hope, Case Management, Relative, or Mentor) Evidence of compliance: Documentation based on student's detailed description of his/her transition plan.
    - c. Forwarding the student's school registration packet to the receiving school. Evidence of compliance: The dates that are noted on the Transition Tracking Sheet are at least 30 days prior to official End of Sentence (EOS) date.
    - d. Forwarding a record of educational and immunization history to Probation or Family Service staff, as appropriate.
- G. During Bi-Monthly Reviews and Transitional Planning Meetings, Program staff uses a form that is approved by the Department to update the following information:
  - 1. Student demographics
  - 2. End of Sentence Information
  - 3. Referral Information

- H. Prior to the Bi-Monthly Review and/or Transitional Planning Meetings, teachers complete the “Bi-Monthly Review and Transitional Planning- Teacher Input” Report. This report indicates the student’s progress in each subject area.